




From the Office of:
Traci L. Sherrod, RN, BSN
School Nurse, CCA

Medication Storage and Administration

Dear Parent/ Legal Guardian,

To comply with **Texas State Law**, the following applies to the taking of medications by students while at school:

- 1) All prescription medications and over-the-counter medications must be kept in the nurse's office.
- 2) Parent/Guardian must complete a **Medication Authorization Form** before any medicine is given at school, including over the counter (OTC) medications. Forms are available from the school office or @ <https://ccagranbury.com/medical-info/>
- 3) Medications must be received in the original container and have a current expiration date. The medicine must be age appropriate and labeled for use for the student's age.
- 4) Prescription medicine must be received in the original container from the pharmacy labeled with the physician's name, the student's name, name of the medicine, dosage and times to be given.
- 5) If your child needs over-the-counter medication on a chronic basis Cornerstone may require a physician authorization to continue usage at school.
- 6) If your child requires nebulizer treatments at school, you will need to provide a labeled nebulizer machine and parts.

 **Please note:** The school nurse may use **cough drops**. The school nurse may also use **first aid treatments**, including topical ointments, to treat allergic rashes, insect bites, minor-wound infections and minor burns unless otherwise indicated by parent/guardian.

Simple Steps:

- Bring medication in original container. (If able place in a labeled, clear storage bag.)
- Place completed **Medication Authorization Form** in storage bag.
- If your child has **allergies, asthma** or **seizures** please complete appropriate forms.
Links provided below.

Food & Allergy Action Plan:

<https://www.foodallergy.org/living-food-allergies/food-allergy-essentials/food-allergy-anaphylaxis-emergency-care-plan>

Asthma Action Plan

<https://aafa.org/wp-content/uploads/2024/03/school-or-child-care-asthma-and-allergy-action-plan.pdf>

Seizure Action Plan

https://www.epilepsy.com/sites/default/files/atoms/files/SCHOOL%20Seizure%20Action%20Plan%202020-April7_FILLABLE.pdf

Please contact me with any questions or concerns.
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